

I. DENOMINATION OF THE EVENT

Venue: Renswoude Horse Trials 2019 - HC de Schalm Renswoude

Date: 29/05 - 02/06/2019

NF: The Netherlands

EVENT CATEGORIES:

Long	Short	Long	Short
CCI5* <input type="checkbox"/>	CCI(O)2*-S <input type="checkbox"/>	CCIYR3*-L <input type="checkbox"/>	CCIYR3*-S <input type="checkbox"/>
CCI(O)4*-L <input type="checkbox"/>	CCI(O)3*-S <input checked="" type="checkbox"/>	CCIJ2*-L <input type="checkbox"/>	CCIJ2*-S <input type="checkbox"/>
CCI(O)3*-L <input checked="" type="checkbox"/>	CCI(O)4*-S <input checked="" type="checkbox"/>	CCIIYH2*-L <input type="checkbox"/>	CCIIYH2*-S <input type="checkbox"/>
CCI(O)2*-L <input checked="" type="checkbox"/>		CCIIYH3*-L <input type="checkbox"/>	CCIIYH3*-S <input type="checkbox"/>

CCI1*-Intro

CCI(O)P1-S CCI(O)P1-L
CCI(O)P2-S CCI(O)P2-L
CCI2*-S reserved for ponies CCI2*-L reserved for ponies

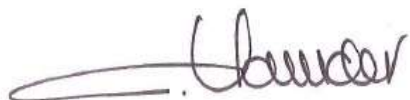
CHAMPIONSHIP CATEGORIES:

Championship 4* Championship 3* Championship 2*
Senior Young Rider Junior Pony Young Horses
Championship official title: (as per contract)

II. GENERAL CONDITIONS

- FEI Statutes, 24rd edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2019
- FEI Eventing Rules and its Annexes, 25th Edition, updates effective 1st January 2019
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 18 March 2019, updated 30 April 2019, updated 21 May 2019



Catrin Norinder
FEI Director Eventing and Olympic

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	PRESS EQUIPMENT AND OTHER ITEMS LEFT IN THE PRESS WORKROOM, PRESS LOCKERS, THE PRESS TRIBUNE OR ANYWHERE ON THE SHOWGROUNDS ARE LEFT ENTIRELY AT THE OWNER’S RISK. THE ORGANISING COMMITTEE DOES NOT ACCEPT ANY RESPONSIBILITY FOR ANY LOSS OR DAMAGE TO SUCH EQUIPMENT OR ITEMS. MEMBERS OF THE PRESS ARE ADVISED NOT TO LEAVE ANY EQUIPMENT OR PERSONAL ITEMS UNATTENDED.	27
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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Stichting Renswoude Horse Trials
Address: Schalm 11, 3927 EH Renswoude
Telephone: +31 6 17 87 98 69
Email: secretariaat@renswoudehorsetrials.nl
Website: www.renswoudehorsetrials.nl

Contact Details Show Ground:

Address: Schalm 11, 3927 EH Renswoude
Telephone: +31 6 51 53 27 42
GPS Coordinates: latitude 52.05 longitude 5.55
Accessibility details (directions by road, nearest airport / train station):
By road: please check our website: www.renswoudehorsetrials.nl
Nearest airport: Amsterdam Schiphol or Eindhoven Airport
Nearest train station: Ede – De Klomp

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: John van de Starre
Show Secretary: Ankie Bos
Press Officer: Eveline van der Linde
Stable Manager: Frits van der Wal

3. EVENT DIRECTOR

Name: Jaap van de Vendel
Address: Schalm 11, 3927 EH Renswoude
Email: secretariaat@renswoudehorsetrials.nl

V. OFFICIALS

Ref	Panel	Competition	Function	FEI ID	NAME	NF	Level (Nat, 1, 2, 3)	Contact details
1	Ground Jury 1 st Competition	CCI2*-L	Ground Jury President	10050490	Dirk Verlinden	BEL	2	Dirkverlinden@skynet.be
			Ground Jury Member	10119566	Sandra Bakker	NED	2	Sm.bakker02@quicknet.nl
	Ground Jury 2 nd Competition	CCI3*-L	Ground Jury President	10053687	Joachim Dimmek	GER	3	dogss@t-online.de
			Ground Jury Member	10018289	Jan Ruiterkamp	NED	2	Averenk01@planet.nl
	Ground Jury 3 rd Competition	CCI3*-S	Ground Jury President	10052047	Christina Klingspor	SWE	3	Klingspor3@hotmail.com
			Ground Jury Member	10052223	Merel Schurink	NED	2	schurinkmerel@hotmail.com
	Ground Jury 4 th Competition	CCI4*-S	Ground Jury President	10052424	Gerd Kuest	GER	3	Gerd.kuest@gmail.com
			Ground Jury Member	10018289	Peter Eck	BUL	2	Eck.peter.uae@hotmail.com
			Ground Jury Member	10053687	Joachim Dimmek	GER	3	dogss@t-online.de
	Jumping test Judge	all	Jumping test Judge		Ground Jury of the competition			
2	Technical Delegate	CCI4*-S	Technical Delegate	1004226	Gert Naber	NED	3	g.naber@knhs.nl
		CCI2*-L CCI3*-L CCI3*-S	2nd Technical Delegate	10140590	Michael Gola	GER	2	+49 175 442 95 08
		CCI4*-S	Assistant Technical Delegate	10052047	Christina Klingspor	SWE	3	Klingspor3@hotmail.com
		CCI2*-L CCI3*-L CCI3*-S CCI4*-S	Course Designer Course Builder	1004225	Gert Boonzaaijer	NED	3	hcdeschalm@hotmail.com
3	Course Designer	all	Jumping Course Designer		Maarten Schutte	NED	N	m.w.schutte@hotmail.com
		all	Chief Steward	10051916	Nathaly Fulda	GER	2	nathaly.fulda@messe-muenchen.de
4	Chief Steward	all	Chief Steward	10051916	Nathaly Fulda	GER	2	nathaly.fulda@messe-muenchen.de

FEI APPROVED SCHEDULE EVENTING 2019

5	Assistant Stewards	all	Assistant Steward	10093783	Anita van Os	NED	1	Vanos.anita@gmail.com
6	FEI Veterinary Delegate	all	FEI Veterinary Delegate	10049450	Ben Horsmans	NED		equinevet@horsmans.com
7	Veterinary Service Manager (VSM) (VR Art 1103) Treating Veterinarian (VR Art 1105)	all	Veterinary Service Manager	11095376	Bert van Bokhorst	NED		+31 342 44 12 90
		all	FEI Permitted Treating Vet	11095376	Bert van Bokhorst	NED		+31 342 44 12 90
8	Chief Medical Officer	all	Chief Medical Officer		Joost Kartman	NED		+31 6 54 99 23 50
	Medical services	all	Medical Services		Joost Kartman	NED		+31 6 54 99 23 50
9	Farrier	all	Farrier all days except Saturday and Sunday		Erik Roor	NED		+31 6 25 25 26 42
			Farrier only on Saturday		Diederik van Harn	NED		+31 6 22 75 58 07
			Farrier only on Sunday		Henk van de Vendel	NED		+31 6 25 57 36 82

VI. INVITATIONS

1. GENERAL

Number of NFs invited	Unlimited
Number of Athletes from the host nation	Unlimited
Number of Athletes per NF	Unlimited
Number of Horses per Athlete	6 (max. 3 in the same competition)
Ballot procedure in case of excessive entries. <i>Must be specified</i>	First entered, first served. Exceeding entries will be put on waiting list based on date and time of entry.

The maximum number of competitors at this event will be 300. Date and time of entries will be leading.

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
 Partner: 1
 Groom: 1 per 2 horses
 Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system-eventing>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

**Questions about entries? Please contact by e-mail:
secretariaat@renswoudehorsetrials.nl**

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 509 of the FEI Eventing Rules, 25th edition, updates effective 1 January 2019.

Deadlines for Entries:

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Closing date for Definite Entries: 11 May 2019

Last date for substitutions: 29 May 2019 11.00 hrs.

FEES FOR HORSES

Entry fee per horse:	CCI2*-L 210 EUR CCI3*-L 270 EUR CCI3*-S 250 EUR CCI4*-S 300 EUR Riders with more than one horse pay 20 EUR less for the second and/or more horse(s).
Stabling fee per horse:	110 EUR per stable, including unrestrained straw or the first bedding of shavings.

EADCMP fee Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations) Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs) Included in entry fee <input type="checkbox"/> Not included in entry fee <input checked="" type="checkbox"/>	CCI2*-L, CCI3*-L, CCI3*-S CHF 18 per horse CCI4*-S CHF 25 per horse
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Details entry procedure fee / Payment:	Between arrival and departure, pin (only debit card) or cash.
Due to Dutch Tax Laws, VAT has to be paid in the Netherlands! For questions, please contact by email: secretariaat@renswoudehorsetrials.nl .	

2. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request): 40 euro per connection

Manure disposal: 12,50 euro per stable

Hay: daily prices, based on actual purchase price

Straw: stable fee includes unrestrained straw

Shavings: daily price, based on actual purchase price

Sanitary facilities: waste disposal, 12,50 euro per competitor

Lorry/ Caravan area

Power supply: provided by the OC, 40 euro per connection

Water supply: provided by the OC

Power supply: provided by the OC Not provided by the OC Price: 40 euro per connection

Water supply: provided by the OC Not provided by the OC Price:

Other (please specify):

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser: NL822474578B01

**Special requests for stabling, only by e-mail,
secretariaat@renswoudehorsetrials.nl,
at least before Monday 27th of May!**

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows, the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged and refund procedure:

If rider/horse cannot compete: With veterinarian or medical report after definite entry € 175,- will be charged. Veterinarian or medical report has to be at the show office before the competition starts. After the event or without report means full payment!

4. QUALIFICATION

Entries have to be in accordance with Art. 520 and 521 of the FEI Eventing Rules, 25th edition, effective 1 January 2019.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (Art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

Please note that timetable will depend on the exact number of competitors in each competition! Times of 1st Start Dressage will not be earlier than mentioned in this timetable. Please check the website of Rechenstelle (www.rechenstelle.de) and the publications at the show office.

1. TIMETABLE (TO BE PROVIDED PER CATEGORY/LEVEL IF MULTIPLE EVENTS)

<u>Long format competition</u>	Competition	Day	Date	Time
Opening of stables:	All	Wednesday	29 May	08.00
Official Course Inspection:	All	Wednesday	29 May	15.00
1 st Horse Inspection:	CCI2*-L	Wednesday	29 May	19.00
	CCI3*-L	Wednesday	29 May	19.30
Declaration of Starters:	all	Wednesday	29 May	21.00
1st Start – Dressage:	CCI2*-L	Thursday	30 May	08.00
	CCI3*-L	Thursday	30 May	08.00
1st Start - Cross-Country:	CCI2*-L	Saturday	1 June	08.00
	CCI3*-L	Saturday	1 June	11.00
2 nd Horse Inspection:	CCI2*-L	Sunday	2 June	09.00
	CCI3*-L	Sunday	2 June	09.30
1st Start – Jumping:	CCI2*-L	Sunday	2 June	11.00
	CCI3*-L	Sunday	2 June	13.00
Prize-giving:	All	Sunday	2 June	After jumping of the competition

If competitors/horses want to arrive before Wednesday 29 May 2019 08.00 hrs., please contact the stable manager by sending an e-mail (secretariaat@renswoudehorsetrials.nl). If competitors/horses want to arrive during the night (22.00 – 07.00 hrs) please contact Harm van Huet, +31 6 24 63 35 79.

Please note that timetable will depend on the exact number of competitors in each competition! Times of 1st Start Dressage will not be earlier than mentioned in this timetable. Please check the website of Rechenstelle (www.rechenstelle.de) and the publications at the show office.

Short Format competition

	Competition	Day	Date	Time
Opening of stables:	All	Wednesday	29 May	08.00
Vet examination on arrival:	All	Before start competition	Please check information (*) of times vet-checks on Wednesday, Thursday and Friday	
Official Course Inspection:	All	Thursday	30 May	13.00
Declaration of Starters:	All	Wednesday	29 May	21.00
1st Start – Dressage:	All	Thursday	30 May	12.00
1st Start - Jumping:	CCI3*-S	Friday	31 May	14.00
	CCI4*-S	Friday	31 May	16.00
1st Start – Cross-Country:	CCI3*-S	Saturday	1 June	15.00
	CCI4*-S	Saturday	1 June	12.00
Prize-giving:	All	Saturday	1 June	18.00

(*) Times and exact location of the vet-checks will be published at the show-office and the stables.

If competitors/horses want to arrive before Wednesday 29 May 2019 08.00 hrs., please contact the stable manager by sending an e-mail (secretariaat@renswoudehorsetrials.nl). If competitors/horses want to arrive during the night (22.00 – 07.00 hrs) please contact Harm van Huet, +31 6 24 63 35 79.

IX. COMPETITION DETAIL

Format : CCI2*-L

Level : CCI2*-L

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2019**

Technical Conditions

DRESSAGE TEST

FEI 2017 5* A / B
FEI 2015 4* A / B
FEI 2015 3* A / B

FEI 2015 2* B
FEI 2018 CCI1* Intro
FEI 2014 CCIP1

CROSS-COUNTRY

Event	Length	3.640 – 4.680 m
	Speed	520 m/min
	Approx. number of efforts	25 - 30

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	10 - 11
	Number of Obstacles:	13

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	2.500 EUR
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1st place 600 EUR 2nd place 500 EUR 3rd place 400 EUR 4th place 300 EUR 5th place 200 EUR 6th – 10th place 100 EUR 11th to 25% 50 EUR
Other details on PM distribution	

Format : CCI3*-L

Level : CCI3*-L

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2019**

Technical Conditions

DRESSAGE TEST

FEI 2017 5* A / B
FEI 2015 4* A / B
FEI 2015 3* B

FEI 2015 2* A / B
FEI 2018 CCI1* Intro
FEI 2014 CCIP1

CROSS-COUNTRY

Event	Length	4.400 – 4.500
	Speed	550 m/min
	Approx. number of efforts	30 - 35

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	10 - 11
	Number of Obstacles:	14

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	2.500 EUR
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1st place 700 EUR 2nd place 600 EUR 3rd place 500 EUR 4th place 400 EUR 5th place 300 EUR 6th to 25% 150 EUR
Other details on PM distribution	

Format : CCI3*-S

Level : CCI3*-S

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2019**

Technical Conditions

DRESSAGE TEST

FEI 2017 5* A / B
FEI 2015 4* A / B
FEI 2015 3* B

FEI 2015 2* A / B
FEI 2018 CCI1* Intro
FEI 2014 CCIP1

CROSS-COUNTRY

Event	Length	3.025 – 3.075 m
	Speed	550 m/min
	Approx. number of efforts	27 - 32

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	10 - 11
	Number of Obstacles:	14

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	1.500 EUR
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1st place 500 EUR 2nd place 400 EUR 3rd place 300 EUR 4th place 200 EUR 5th place 100 EUR 6th to 25% 75 EUR
Other details on PM distribution	

Format : CCI4*-S

Level : CCI4*-S

**This competition will be in accordance with Rules for Eventing, 25th Edition,
updated 1 January 2019**

Technical Conditions

DRESSAGE TEST

FEI 2017 5* A / B
FEI 2015 4* B
FEI 2015 3* B

FEI 2015 2* A / B
FEI 2018 CCI1* Intro
FEI 2014 CCIP1

CROSS-COUNTRY

Event	Length	3.420 – 3.990 m
	Speed	570 m/min
	Approx. number of efforts	30 - 35

JUMPING

Event	Distance	600 m
	Speed:	350 m/min
	Number of efforts:	10 - 12
	Number of Obstacles:	15

PRIZE – CLASSIFICATION

Total amount of prize money (currency)	3.000 EUR
Breakdown per category / placing (1 prize per 4 athletes, minimum 5 prizes and 1 st prize not more than 1/3 of total prizemoney)	1st place 800 EUR 2nd place 700 EUR 3rd place 600 EUR 4th place 500 EUR 5th place 400 EUR 6th to 25% 150 EUR
Other details on PM distribution	

PRIZEMONEY SUMMARY

Category	Currency	Amount
CCI2*-L	euro	2.500
CCI3*-L	euro	2.500
CCI3*-S	euro	1.500
CCI4*-S	euro	3.000
total	euro	9.500

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser or Athletes

Meals provided from 29 May 17.00 hrs to 2 June 16.00 hrs (please check opening hours at the restaurant)

Please check our website, www.renswoudehorsetrials.nl, for accommodations in the nearby area of Renswoude.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the expense of: Organiser Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals.

At the expense of: The Organiser or Athletes

Meals provided from 29 May 17.00 hrs to 2 June 16.00 hrs (please check opening hours at the restaurant)

Please check our website, www.renswoudehorsetrials.nl, for accommodations in the nearby area of Renswoude.

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:

2. COMPETITION ARENA(S)

Dressage:

- Dimensions: 2x 20x60m
- Type of Footing: sand

Cross Country:

- Type of Ground grass and sand

Jumping:

- Dimensions: 4.000 m²
- Type of Footing: sand

3. PRACTICE ARENA(S)

Dimensions: 20x60m
Type of Footing: sand

Additional practice areas: On grass, in front of the stables

4. STABLES

Size of boxes 3 m x 3 m (80% minimum 3m x 3m + 20% 3m x 4m)

Square for OC to include additional details if necessary

5. SCORING/TIMING PROVIDER

Name of the company: Rechenstelle
Name contact person: Mr. Peter G. Janssen
Contact email: peter@rechenstelle.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

6. PRIZE GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize giving ceremony:

Yes No

The number of athletes required to present themselves for the prize-giving ceremony of each competition is :

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5-10 (depending on the number of competitors). Prize-giving ceremony of the long formats will be mounted. Prize-giving ceremony of the short formats will be

without the horses. .

Athletes riding their horses: Yes No

7. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

For Championship or CIO Nations Cup Competitions, please specify below.

Championship: personal sponsor logo Authorised Not authorised
Nations Cup Competitions: personal sponsor logo Authorised Not authorised

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

8. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider:

Web address to buy tickets:

9. BETTING

Betting will be authorised by the Organiser: Yes No

10. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser at _____ per km.

The Athlete

11. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

12. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

Square for OC to include additional details if necessary

13. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables Yes No

Because of safety measures, the instructions of the stable manager and his assistants need to be achieved immediately!

14. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:

Address:

Telephone:

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI. FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS CHAPTER VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI's website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called "medical identification tag"): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician."

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.1.3. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

Space for OC's to include reference to National Laws when necessary

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for OC's to include reference to National Laws when necessary

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

NO DOGS ALLOWED ON THE OTHER SIDE OF THE ROAD BECAUSE OF ANIMAL DISEASES! In this case, the road is the paved road, called Schalm. On the side of the main arena and stables dogs are allowed, but only on the leash and affixed to a human or stationary object. On the other side of the paved road no dogs are allowed. Please note the signs!

Violation of this rule will incur a fine of CHF 100 per offence and, in case of a repeated offence at the Event, may lead to exclusion from the Venue. (According to art. 109.13 of the General Regulations of the FEI)

According to art. 135 of the General Regulations of the FEI:
Athletes participating in an Event agree to be filmed, televised, photographed, identified, interviewed and otherwise recorded during the Event for the purposes of the media coverage of the Event (by means of all and any media throughout the world in perpetuity) and the promotion of the sport. Athletes therefore assign with full title guarantee in perpetuity to the FEI all rights of any nature in any such recordings. Athletes agree that their name and image and any photographs and moving images taken of them at an Event may be used by the FEI and/or OC for the purposes of publicising the Event and promoting the sport.

7. MINIMUM AGE LIMITATION

LEVEL	ATHLETES	HORSES
1*	14	6
2*	14	6
3*	16	6
4*	18	7
5* + CH4*	18	8

8. PRIZEMONEY DISTRIBUTION

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10139380
Name*: Bos
First Name*: Ankie
E-Mail*: secretariaat@renswoudehorsetrials.nl
Access Rights*: Admin² Consult³
Events⁴:

FEI ID¹: 10098496
Name*: Janssen
First Name*: Peter
E-Mail*: peter@rechenstelle.de
Access Rights*: Admin² Consult³
Events⁴:

FEI ID¹:
Name*:
First Name*:
E-Mail*:
Access Rights*: Admin² Consult³
Events⁴:

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within four days after the conclusion of the event. All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to eventingresults@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CIs/CIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/eventing/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

3. STEWARDING (Only for Jumping test of the Eventing competition, as per FEI Jumping rules)

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)